

## To all Members of the Civil and Structural Engineering Technical Division, IEM **33<sup>RD</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the **33<sup>rd</sup> Annual General Meeting of the Civil and Structural Engineering Technical Division (CSETD), IEM** will be held on **13<sup>th</sup> July 2019 (Saturday)** at **11.00 a.m., Auditorium Tan Sri Prof. Chin Fung Kee, 3<sup>rd</sup> Floor, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

### AGENDA

1. Opening Address by the Chairman of the Division of Session 2018/2019.
2. Confirmation of the Minutes of the 32<sup>nd</sup> Annual General Meeting held on 14<sup>th</sup> July 2018.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2018/2019.
5. To receive and adopt the Financial Statement for the year ended 31<sup>st</sup> December 2018.
6. Election of the New Office Bearers for Session 2019/2020.
7. Address by the Chairman of Session 2019/2020.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. CHONG CHEE MENG**

**Chairman**

**Civil and Structural Engineering Technical Division, IEM**

**BEM Approved CPD/PDP Hours: 2**  
**REF: IEM19/HQ/248/AGM**

*(Note: The AGM would be held in conjunction with a Pre AGM Talk starting at 9.00 a.m. at Wisma IEM, PJ)*

#### **DONATIONS TO IEM BUILDING FUND & IEM STEM EDUCATION FUNDS**

**Members are urged to consider donating generously towards the IEM Building Fund.**  
**All contributions are deeply appreciated.**

#### **CPD HOURS CONFIRMATION**

Member Name :

Signature :

Membership no: \_\_\_\_\_

**Date : 13<sup>TH</sup> JULY 2019**